



INTERNET BANKING MAINTENANCE FORM

Account Name: _____ Account Number: _____ CIF Number: _____

IDENTIFIED FROM:

- ☐ Staff
- ☐ Known to staff
- ☐ Branch verification
- ☐ Personal details via ICBS

PERSONAL DETAILS

DOB _____
Phone _____
Address _____

LIMIT REQUEST

- ☐ Increase User Daily Limit Update
- ☐ Decrease User Daily Limit Update
- ☐ Temporary
- ☐ Permanent
- ☐ Normal Limit - 1,500.00
- ☐ 5,000.00
- ☐ 10,000.00
- ☐ 25,000.00
- ☐ 50,000.00
- ☐ 100,000.00
- ☐ 200,000.00
- ☐ 600,000.00
- ☐ 1,000,000.00

MAINTENANCE:

Tick the appropriate box

- ☐ Password Reissue
- ☐ Delete User
- ☐ Amend Account Type/ Product Type
- ☐ Permissions Update
- ☐ View Only
- ☐ Full Authority
- ☐ Initiator
- ☐ Authorizer

- ☐ Address Update _____
- ☐ Additional Account _____
- ☐ Delete Account _____
- ☐ Modify Client Information (Please Specify) _____

Customer Signature _____ Date _____

Officer Name _____ Signature _____

Authorised By _____ Signature _____

Loaded By (Name) _____ Signature _____ Date _____

CHECKING OFFICER:

- ☐ Checked Against Audit Report
- ☐ Details Loaded Correctly
- ☐ All Supporting Documentation Attached
- ☐ Maintenance Signed Off

Checking Officer _____ Signature _____ Date _____